



4-Year Bachelor of Arts in Psychology (Applied Emphasis) Admission Requirements

Admission to Concordia's 4-year Bachelor of Arts in Psychology (Applied Emphasis) program is competitive. Meeting the minimum requirements does not guarantee admission into the program.

ADMISSION REQUIREMENTS

To be considered for admission, applicants must present the following requirements:

1. The successful completion of 48 university-level credits applicable to the degree including the following, or their equivalents:
 - a) Psychology 104, 105, 211^d, 233, 339, and
 - b) 3 credits of unspecified senior-level Psychology.
2. A minimum admission grade point average (AGPA)^a of 2.3 on the most recently attempted 24 credits.
3. One of Biology 30, Psychology 275, or equivalent.
4. A Statement of Intent.^{b,c}
5. A Volunteer/Work Experience Record.^b
6. Three confidential assessments:^{b,c}
 - a) One *Confidential Assessment Form: Academic*
 - b) Two *Confidential Assessment Forms*
7. A security clearance (required only after an offer of admission to the program).
8. Demonstrated fulfilment of Concordia's *English Language Requirement*, section 3.1.3.

Note:

- a) Normally, courses completed in the spring and summer session immediately preceding the term of entry are not calculated in the AGPA. All grades used in calculating the AGPA are adjusted according to Concordia's grade conversion scale.
- b) This form is included in the *4-Year Bachelor of Arts in Psychology (Applied Emphasis) Admission Application Supplement*.
- c) Applicants should take care in choosing referees to complete the *Confidential Assessment Forms* and in writing their Statement of Intent. An unsatisfactory assessment in either of these areas could jeopardize their competitiveness in the selection process.
- d) Applicants must present a minimum grade of C- in Psychology 211 to proceed into subsequent statistics and methodology courses required for the degree.
- e) Concordia reserves the right to assess an applicant's post-secondary academic record for course equivalencies.

SELECTION PROCESS

Applicants for the program are selected based on academic standing, Statement of Intent, Volunteer/Work Experience Record, *Confidential Assessment Forms*, an interview, and an acceptable security clearance.

Following the initial review of applications, qualified applicants are invited for an interview. The interview is designed to assess applicants' non-academic qualifications, such as their degree of maturity and motivation, initiative, ability to communicate, personal qualities and interests, and overall suitability for employment in the human-services field.

APPLICATION DEADLINES

Application, supporting documents, and interim academic transcripts	April 15th
Official academic transcripts and Security Clearance	August 1st



**4-Year Bachelor of Arts
in Psychology (Applied Emphasis)
Admission Application Supplement**

Name of Applicant

Concordia ID Number

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In addition to a completed undergraduate admission *Application Form* and demonstrated fulfilment of the academic requirements, applicants to the 4-year Bachelor of Arts in Psychology (Applied Emphasis) are required to submit this *Admission Application Supplement*, which includes:

- A Volunteer/Work Experience Record
- A Statement of Intent
- Two *Confidential Assessment Forms*
- One *Confidential Assessment Form: Academic*
- A security clearance form (required only after an offer of admission to the program)

Please note that in order to consider your application for the program a degree checklist will be requested on your behalf. This will allow the assessor to review your courses completed to date.

Admission to the 4-year Bachelor of Arts in Psychology (Applied Emphasis) program is competitive; meeting the minimum admission requirements does not guarantee admission to the program. Applicants should take care in choosing referees to complete the *Confidential Assessment Forms* and in writing their Statement of Intent. An unsatisfactory assessment in either of these areas could jeopardize your applicant-profile ranking and your competitiveness in the selection process.

Following the initial review of applications, qualified applicants are invited for an interview. The interview is designed to assess applicants' non-academic qualifications, such as their degree of maturity and motivation, initiative, ability to communicate, personal qualities and interests, and overall suitability for employment in the human-services field.

Applicants are reminded that all documents, including official (interim, if courses are in progress) academic transcripts and supporting documents must be received by Student and Enrolment Services by **April 15th**. Applicants are encouraged to apply early. Assessments commence in early February for September admission. **Applicant files missing any required documentation after the deadline are considered incomplete and closed.**

Please type or print legibly in ink.

Application Check List

- Undergraduate Admission *Application Form* (required for all applicants, including current CUCA students).
- 4-Year Bachelor of Arts in Psychology (Applied Emphasis) Admission Application Supplement
 - Volunteer/Work Experience Record
 - Statement of Intent
 - Two *Confidential Assessment Forms*
 - One *Confidential Assessment Form: Academic*
- Official academic transcripts

1. Volunteer/Work Experience Record

This record should refer primarily to your experience related to preparation for employment in the human-services field. List your three most relevant experiences first. Please note that information about other jobs could also strengthen your application, especially if your work required good people skills and/or significant responsibility.

Place of Employment / Volunteer Service	Position Held (e.g. Secretary/ Treasurer)	Time Commitment (hours/week)	Period of Employment / Volunteer Service	Paid (Yes or No)

Name of Supervisor:

Phone: ()

Responsibilities:

Place of Employment / Volunteer Service	Position Held (e.g. Secretary/ Treasurer)	Time Commitment (hours/week)	Period of Employment / Volunteer Service	Paid (Yes or No)

Name of Supervisor:

Phone: ()

Responsibilities:

Place of Employment / Volunteer Service	Position Held (e.g. Secretary/ Treasurer)	Time Commitment (hours/week)	Period of Employment / Volunteer Service	Paid (Yes or No)

Name of Supervisor:

Phone: ()

Responsibilities:

2. Additional Training Record

List any additional training that you have that is related to preparation for employment in the human-services field. Such training may include workshops or certification in first aid, suicide prevention, etc.

Date	Workshop or Certification	Description
e.g. February 2010	Standard First Aid Certificate Level C (St. John Ambulance)	A 13-hour course in first aid and CPR, including infant and child CPR

3. Statement of Intent

This statement should include a description of the strengths and experience that make you a good candidate for the 4-year Bachelor of Arts in Psychology (Applied Emphasis) program. What do you bring to the program and what do you expect to gain from your training here? Describe your understanding of the knowledge base and personal qualities required to be a worker in a helping profession. What are the key elements of professionalism, whether it be a youth worker, prison worker, or psychologist? Why do you think you will be an effective helper in the human-services field?

Your statement should be **typewritten and double-spaced and should not exceed five hundred words**. Attach additional page.

4. Confidential Assessment Forms

Three *Confidential Assessment Forms* are required, one from an academic referee (see the forms included). Please note that faculty members from Concordia's Psychology Department cannot serve as referees.

Assessment forms are sent directly to Concordia by your referees.

Choose your referees wisely. Referees should be able to comment on your suitability for the program and, in particular, to work with vulnerable persons and children (persons under 18 years of age). In addition to your academic referee, include at least one employer or supervisor from a human-service agency at which you have worked or volunteered. Other suitable referees include coaches and community or church leaders. Concordia cannot accept *Confidential Assessment Forms* from members of your immediate or extended family.

Name of Referee: _____ Relationship: _____

Name of Referee: _____ Relationship: _____

Name of Referee
(Academic): _____ Relationship: _____

Declaration:

I, the undersigned, acknowledge that referees submit *Confidential Assessment Forms* to Concordia University College of Alberta in confidence and that information in these forms will not be disclosed to me.

Name of Applicant (please print) _____

Signature _____

Date _____

5. Security Clearance

Admission to the 4-year Bachelor of Arts in Psychology (Applied Emphasis) program is conditional upon Concordia's receipt of a "clear" security clearance check completed by a Canadian law enforcement agency. Applicants who have a criminal record are normally ineligible for admission to the Psychology (Applied Emphasis) program.

Concordia requires the security clearance check only after the conditional offer of admission to applicants and includes detailed information about the security clearance in the offer. Applicants do not submit a security clearance check until Concordia specifically requests the document.



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University College of Alberta

You can do that here.

Student and Enrolment Services
Concordia University College of Alberta
7128 Ada Boulevard
Edmonton, Alberta, Canada T5B 4E4
Telephone: 780.479.9220 Toll-free: 1.866.479.5200
Fax: 780.378.8460
ses@concordia.ab.ca

www.concordia.ab.ca



**4-year Bachelor of Arts
in Psychology (Applied Emphasis)
Confidential Assessment Form**

Name of Applicant _____

Concordia ID Number

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The above-named applicant is applying for admission to the 4-year Bachelor of Arts in Psychology (Applied Emphasis) program at Concordia University College of Alberta. Although many factors are considered in the admission selection process, Concordia relies on the information provided by those personally familiar with the applicant. We appreciate your frankness in describing the applicant's suitability. The information you provide is confidential and will not be revealed to the applicant.

Please complete and return this form before April 15th. Applicants are not considered until their *Confidential Assessment Forms* are received and their application files are complete. **Please type or print legibly in ink.**

1. a) How long have you known the applicant? _____
 b) What is your relationship to the applicant? _____
 Employer/Supervisor Community/Church Other _____

2. In comparison with other individuals you have known in a similar capacity, how would you rate this applicant in the attributes below? Please check "Insufficient Knowledge" if you are not knowledgeable on any given attribute.

	Outstanding (Top 5%)	Superior (Top 15%)	Good (Top 25%)	Average (Top 50%)	Below Average (Bottom 50%)	Insufficient Knowledge
Reliable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has an enthusiastic, positive attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handles problems and frustrations with maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a good work ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avoids taking an attitude of superiority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relates to others in a cooperative manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has good judgement/common sense	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is eager to learn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Integrity/Honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is realistic about limits to his/her knowledge and skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintains poise and control under stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responds non-defensively to feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential as a counsellor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall rating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. We welcome your comments on your ranking of the candidate in question 2. If you have ranked the candidate as "Outstanding" or "Below Average" in any category, please explain. Feel free to share any other general comments regarding this candidate. If necessary, attach one additional sheet.

4. Is the applicant the type of individual you would want to counsel a family member who has an emotional problem?
 Yes No

Please explain:

Notes to the Referee:

After completing the *Confidential Assessment Form*, please place it in an envelope, and:

1. If you are giving the *Confidential Assessment Form* to the applicant or designate to deliver by hand, **seal the envelope and sign across the sealed flap**. Student and Enrolment Services cannot accept hand-delivered references that are not sealed in this manner.
2. To ensure confidentiality, we would prefer that you **return or mail the form directly** to the address below.

Return, before April 15th, to:

Student and Enrolment Services
Concordia University College of Alberta
7128 Ada Boulevard
Edmonton AB Canada T5B 4E4

Phone: 780.479.9220

Toll-free: 1.866.479.5200

Fax: 780.378.8460

Signature: _____

Date: _____

Name: _____

Title: _____

Institution/Company: _____

Address: _____

Phone: _____



CONCORDIA
University College of Alberta

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4-year Bachelor of Arts in Psychology (Applied Emphasis) Confidential Assessment Form

Name of Applicant _____

Concordia ID Number

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The above-named applicant is applying for admission to the 4-year Bachelor of Arts in Psychology (Applied Emphasis) program at Concordia University College of Alberta. Although many factors are considered in the admission selection process, Concordia relies on the information provided by those personally familiar with the applicant. We appreciate your frankness in describing the applicant's suitability. The information you provide is confidential and will not be revealed to the applicant.

Please complete and return this form before April 15th. Applicants are not considered until their *Confidential Assessment Forms* are received and their application files are complete. **Please type or print legibly in ink.**

1. a) How long have you known the applicant? _____
- b) What is your relationship to the applicant? _____
- Employer/Supervisor
 Community/Church
 Other _____

2. In comparison with other individuals you have known in a similar capacity, how would you rate this applicant in the attributes below? Please check "Insufficient Knowledge" if you are not knowledgeable on any given attribute.

	Outstanding (Top 5%)	Superior (Top 15%)	Good (Top 25%)	Average (Top 50%)	Below Average (Bottom 50%)	Insufficient Knowledge
Reliable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has an enthusiastic, positive attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handles problems and frustrations with maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a good work ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Avoids taking an attitude of superiority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relates to others in a cooperative manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has good judgement/common sense	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is eager to learn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Integrity/Honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is realistic about limits to his/her knowledge and skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintains poise and control under stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responds non-defensively to feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential as a counsellor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall rating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. We welcome your comments on your ranking of the candidate in question 2. If you have ranked the candidate as "Outstanding" or "Below Average" in any category, please explain. Feel free to share any other general comments regarding this candidate. If necessary, attach one additional sheet.

4. Is the applicant the type of individual you would want to counsel a family member who has an emotional problem?
 Yes No

Please explain:

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Toll-free: 1.866.479.5200

Fax: 780.378.8460

Signature: _____

Date: _____

Name: _____

Title: _____

Institution/Company: _____

Address: _____

Phone: _____



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University College of Alberta

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**4-year Bachelor of Arts
in Psychology (Applied Emphasis)
Confidential Assessment Form:
Academic**

Name of Applicant _____

Concordia ID Number

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1. a) How long have you known the applicant? _____
 b) What is your relationship to the applicant? _____

Teacher Professor Other

2. In comparison with other individuals you have known in a similar capacity, how would you rate this applicant in the attributes below? Please check "Insufficient Knowledge" if you are not knowledgeable on any given attribute.

	Outstanding (Top 5%)	Superior (Top 15%)	Good (Top 25%)	Average (Top 50%)	Below Average (Bottom 50%)	Insufficient Knowledge
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of written work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has good time management/organizational skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completes assignments and papers on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is eager to learn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a positive attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handles problems and frustrations with maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responds non-defensively to feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative/Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has a good work ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relates to others in a cooperative manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall rating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. We welcome your comments on your ranking of the candidate in question 2. If you have ranked the candidate as "Outstanding" or "Below Average" in any category, please explain. Feel free to share any other general comments regarding this candidate. If necessary, attach one additional sheet.

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Date: _____

Name: _____

Title: _____

Institution/Company: _____

Address: _____

Phone: _____